



Illinois Probation and Court Services Association
2017 Awards Nomination Instruction Packet
Fall Conference—October 18th– 20th, 2017 St. Charles, IL

Please use a separate form for each nominee. Unless otherwise noted, please submit all award nominations to awards@ipcsa.org.

To nominate an individual for a *Distinguished Service Award*, complete the face sheet and question #1 only on the Nomination Form.

To nominate a department's program for the *Michael Rohan Innovative Leadership Award*, please complete the face sheet and question #6 only on the nomination form.

To nominate a committee member for the *Frank Calkins Committee Member of the Year Award*, please complete the face sheet and first five questions on the nomination form and submit to Representative Chair Deborah Norman at rep.chair@ipcsa.org.

To submit an application for the *Past President Award* please complete the face sheet and the first five questions on the nomination form and submit to Membership Committee Co-Chair Ashley Johnson at membership@ipcsa.org. (Nominations for this award are accepted throughout the year)

To submit an application for the *Michael J. Shaughnessy Superior Service Award*, please complete the face sheet and the first five questions on the nomination form and submit to IPCSA President Mark Krueger at president@ipcsa.org. (Nominations for this award are accepted throughout the year)

To nominate an individual for all other awards, please complete the face sheet and the first 5 questions on the nomination form.

All award nominations must be signed/reviewed by the local CMO or committee chair prior to submission.

Submission Deadline: September 1, 2017

2017 Awards Face Sheet

NOMINEE

Name _____ Position/Title _____

County/Department _____

Address _____

(Street)

(City)

(State)

(Zip Code)

Daytime Phone Number _____ Email _____

Check one:

___ **Distinguished Service Award** – Field of Achievement/Contribution to his/her Department

CMO Signature _____ Date _____

(Required for Distinguished Service Award)

___ **Gene Hughes Award** – Highest Standards of Profession

___ **Pauline Gansauer Award** – Field of Dedication to the Profession

___ **William C. Albertson Award** – Field of Achievement to the Profession

___ **Robert E. Burdine** – Officer of the Year Award

___ **Exemplary Service Award** – Further Probation and Court Services within the Private Sector

___ **S. William Ettinger Service Award** – Field of Dedication/Service to the Association

___ **Frank Calkins Award** – Committee Member of the Year

___ **Michael Rohan Innovative Leadership Award** – Offender program in probation/detention that exemplifies innovation and leadership in offender program development with demonstrated evidence of effective outcomes

___ **Legislative Service Award**-Legislative Leadership

Recognition Awards (*these awards are presented at both Spring and Fall Conferences*):

___ **Past President Award:** IPCSA honors past presidents of the Association upon their announced retirement from service. Please indicate employees anticipated date of Retirement: _____

___ **Michael Shaughnessy Superior Service Award:** Presented to the individual who, in the opinion of the Executive Board has demonstrated superior service to the department, the Association and the Field of Probation, prior to his/her retirement. *Must have been a member of the Association for 10 years, employed in probation or detention for 15 years.* Please indicate employees anticipated date of Retirement: _____

NOMINATION SUBMITTED BY:

Name _____ Position/Title _____

County/Department _____

Mailing Address _____

(Street)

(City)

(State)

(Zip Code)

Daytime Phone Number: _____ Email: _____

CMO/Committee Chair Signature of Approval: _____

Required to Validate Entry

Please note: Nominations received after September 1, 2017 will not be considered

(Continued on next page)

2017 IPCSA Awards Nomination Form

(Use plain paper if additional space is necessary)

1. List the nominee's specific contributions or achievements in the field of court services *(please note: nominations for the Distinguished Service Award require completion of this question only):*
2. List the nominee's years of service, educational, professional advancement, and community involvement.
3. List the nominee's professional affiliations, publications/writings, awards, recognitions, etc:
4. Discuss the nominee's standards, innovation, or dedication as they relate to the court services profession:
5. Provide any additional information; (e.g. personal attributes, IPCSA involvement, etc.) which explains why the nominee should receive the award:
6. Complete for nomination of the Innovation Leadership Award only:

The selection criteria for the Michael Rohan Innovative Leadership Award include:

- The program must have been initiated at least one year prior and must have been operational for at least six months.
- The program should have a clearly defined mission and goals
- There should be documentation of effective outcomes with offenders
- The program must provide evidence that it has created an innovative approach to dealing with a program issue or has developed an innovative strategy for improving program delivery or outcomes.

In addition to the criteria listed above, the program nomination will include the following:

- Name of the program: _____
- Name of program coordinator and staff (if applicable): _____
- Relevant contact information: _____
- Department: _____
- Type of program: _____
- Funding source for the program (if applicable): _____
- Brief description of the program (approximately 100 - 150 words in length) _____

E-Mail Nomination to: Christine Ceresa or Susan Dobbs (Awards Committee Co-Chairs)
awards@ipcsa.org